



## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 9769394  
**Procuring Entity** DEPARTMENT OF EDUCATION - DIVISION OF NEGROS ORIENTAL  
**Title** Provision of Office and Other Supplies for 3rd and 4th Quarters of CY 2023 LOT 2 Computer Supplies and Devices  
**Area of Delivery** Negros Oriental

<b>Solicitation Number:</b> ITB 2023-05-068	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b> Public Bidding	<b>Bid Supplements</b>	1
<b>Classification:</b> Goods	<b>Document Request List</b>	0
<b>Category:</b> Information Technology Parts & Accessories & Perip	<b>Date Published</b>	19/05/2023
<b>Approved Budget for the Contract:</b> PHP 266,672.11	<b>Last Updated / Time</b>	19/05/2023 16:13 PM
<b>Delivery Period:</b> 30 Day/s	<b>Closing Date / Time</b>	07/06/2023 11:00 AM
<b>Client Agency:</b>		
<b>Contact Person:</b> RUBY JEAN ESTRELLITA MARIÑO BIDAURE Administrative Officer IV - Supply Officer II Capitol Area, Dumaguete City Negros Oriental Philippines 6200 63-35-4223921 63-35-4223921 rubyjeanestrellita.bidaure@deped.gov.ph		

#### Description

INVITATION TO BID FOR Provision of Office and Other Supplies for 3rd and 4th Quarters of CY 2023

1. The Department of Education – Schools Division of Negros Oriental, through the Fund GAS Funds intends to apply the sum of Php 1,320,590.84 (One Million Three Hundred Twenty Thousand Five Hundred Ninety Pesos and 84/100 Centavos) being the ABC to payments under the contract for the Provision of Office and Other Supplies for 3rd and 4th Quarters of CY 2023, details shown below:

LOT No. Project Description ABC  
 1 Office Supplies Php 534,892.07  
 2 Computer Supplies and Devices Php 266,672.11  
 3 Medical Supplies Php 115,920.00  
 4 Cleaning Supplies Php 188,664.36  
 5 Office Furniture Php 214,442.30  
 Total ABC Php 1,320,590.84

Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

2. The Department of Education - Schools Division of Negros Oriental now invites bids for the above Procurement Project. Delivery of the Goods is required within 30 calendar days upon receipt of the Notice to Proceed. Bidders should have completed, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens,

pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from Department of Education - Schools Division of Negros Oriental and inspect the Bidding Documents at the address given below during 8:00 AM to 5:00 PM (Monday to Friday).

5. A complete set of Bidding Documents may be acquired by interested Bidders on May 26, 2023 and until the opening of bids from the given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of ;

LOT No. Project Description ABC Bid Doc Fee  
1 Office Supplies Php 534,892.07 P1,000.00  
2 Computer Supplies and Devices Php 266,672.11 P500.00  
3 Medical Supplies Php 115,920.00 P500.00  
4 Cleaning Supplies Php 188,664.36 P500.00  
5 Office Furniture Php 214,442.30 P500.00

Interested bidders may pay the applicable fees in person or deposit their payment for the Bidding Documents to our Development Bank of the Philippines (DBP) account, details as follows:

Account Name: DepEd, Division of Negros Oriental  
Account Number: 0-00160-740-1

The bidder must present its proof of payment for the fees in person or email its proof of payment to this email address: negros.oriental@deped.gov.ph. After verification from the bank, the bidding documents will be sent through email provided that the bidder shall print the bid documents and submit them to the procuring entity as a requirement among others before the awarding of contract.

6. The Department of Education - Schools Division of Negros Oriental will hold a Pre-Bid Conference on May 26, 2023 @ 9:00AM at Library Hub Conference Room, Schools Division of Negros Oriental, Kagawasan Avenue, Capitol Area, Daro, Dumaguete City, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before 11:00 A.M., June 7, 2023.

Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening for LOTS 1,2,3,4 and 5 shall be on or before 11:00 AM., June 7, 2023 at Library Hub Conference Room, Schools Division of Negros Oriental.

10. The Department of Education - Schools Division of Negros Oriental reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

MARCELO K. PALISPIS EdD, JD  
BAC Chairperson, OIC - ASDS  
Schools Division of Negros Oriental  
Kagawasan Avenue, Capitol Area, Daro  
Dumaguete City, Negros Oriental 6200  
(035) 225 1623  
www.depednegor.net

**Pre-bid Conference**

Date	Time	Venue
26/05/2023	9:00:00 AM	Library Hub Conference Room, Schools Division of Negros Oriental, Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

**Created by** RUBY JEAN ESTRELLITA MARIÑO BIDAURE

**Date Created** 18/05/2023

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