



Republic of the Philippines
Department of Education
REGION VII – Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL

INVITATION TO BID FOR
Procurement of 84 Ink Tank Printers for Schools
| Damaged by Typhoon Odette

1. The **Department of Education – Schools Division of Negros Oriental**, through the **OSEC-7-22-0571** and **GASS 2021 Continuing** intends to apply the sum of **Php 840,000.00 (Eight Hundred Forty Thousand Pesos Only)** being the ABC to payments under the contract for the **Procurement of 84 Ink Tank Printers for Schools Damaged by Typhoon Odette** details as shown below;

Project Description	Approved Budget for Contract (ABC)
84 units 3 in 1 Ink Tank Printer <i>* To be delivered to the Different Districts of Negros Oriental Division</i>	Php 840,000.00

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Department of Education - Schools Division of Negros Oriental** now invites bids for the above Procurement Project. Delivery of the Goods is required within **60 calendar days** upon receipt of the **Notice to Proceed**.

Bidders should have completed, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **Department of Education - Schools Division of Negros Oriental** and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM (Monday to Friday)**.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **July 11, 2022 and until the opening of bids** from the given address below and upon payment of the applicable fees for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 1,000.00**.

Interested bidders may pay the applicable fees in person or deposit their payment for the Bidding Documents to our Development Bank of the Philippines (DBP) account, details as follows:

Account Name: DepEd, Division of Negros Oriental
Account Number: 0-00160-740-1

The bidder must present its proof of payment for the fees in person or email its proof of payment to this email address: **negros.oriental@deped.gov.ph**. After verification from the bank, the bidding documents will be sent through email provided that the bidder shall print the bid documents and submit them to the procuring entity as a requirement among others before the awarding of contract.

6. The **Department of Education - Schools Division of Negros Oriental** will hold a Pre-Bid Conference on **July 18, 2022, 2:30 PM** at 3rd Floor Division Conference Room, Division of Negros Oriental, Kagawasan Avenue, Capitol Area, Daro, Dumaguete City, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **August 1, 2022 at 3:00 PM**.

Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be as follows;

Project Description	Date/Time	Venue
84 units 3 in 1 Ink Tank Printer	August 1, 2022 3:00 PM	Conference Room, DepEd – Schools Division of Negros Oriental, Kagawasan Avenue, Capitol Area, Daro, Dgte. City

10. The **Department of Education - Schools Division of Negros Oriental** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

MARCELO K. PALISPIS, JD EdD
BAC Chairperson, OIC - ASDS
Schools Division of Negros Oriental
Kagawasan Avenue, Capitol Area, Daro
Dumaguete City, Negros Oriental 6200
(035) 225 1623 / www.depednegor.net

MARCELO K. PALISPIS, JD EdD
OIC - Asst. Schools Division of Negros Oriental
Chairperson, Bids & Awards Committee